

Request for Information: RFI: 19BN1519N0001

French and Local language courses

Issuing date: February 5, 2019 – Closing date: February 14, 2019.

The purpose of this request for information is to solicit price for providing French and Beninese local languages teaching services to the US Embassy Cotonou Americans. The classes shall be given at a firm fixed price per session. The price shall include all labor materials, overhead and profit. Sessions shall be for one hour in length and shall be scheduled between Monday and Friday 8:00 am to 5:30 pm. No more than three (3) students will be part of any class, unless mutually agreed upon by the Contractor and the Government. The format of the class are beginners, Intermediates and Advanced.

The Contractor shall be paid in consideration of satisfactory performance of all tasks required under the contract. The amount paid shall be variable and dependent on actual services rendered and received. US Embassy Cotonou will pay no additional fees for increase in price during the lifetime of this contract.

The Embassy will make payment in local currency XOF (FCFA).

The duration of this service shall not exceed six (6) months.

All interested parties are encourage to submit quotation with price per session of one hour. The unit of measure is "Session" not hour. Please send your quotation to CotonouGSOBids@state.gov no later than 03:00 PM on Thursday February 14, 2019.

This is commercial items services. Contractor performing on USG property is not, repeat is not USG Employee. The contractor is not working under the Government supervision. The contractor is providing the same service to other entities in Benin. The unit of measure under this contract will be "session". There is no Employer-Employee relationship between USG and the Contractor.

Stephen S Whaley

Contracting Officer

February 5, 2019